



# TRINITY

CHURCH OF ENGLAND SCHOOL

BELVEDERE

PRINCIPAL:  
VICE PRINCIPAL:

MR S GODDEN  
MR D PALMER

11<sup>th</sup> June 2021

Dear Parent/Carer,

## PARENT GOVERNOR ELECTION

I am writing to you to invite you to stand for election as a Parent Governor, or nominate another parent to do so. In our school we have provision for two Parent Governors and there is currently one vacancy.

The local governors are part of the wider governance structure of Trinitas Academy Trust. The local governors are delegated certain functions by the Board of Trustees, including ensuring the school follows its ethos and values, monitoring and evaluation of various aspects of school life including academic performance and the implementation of policies.

No special qualifications are needed and the most important thing is to have a keen interest in the school and to be prepared to play an active part in the local governors' work. Governors are expected to attend training, including induction meetings.

The following page summarises the circumstances under which someone cannot serve as a local governor. Nominations must be from parents, or individuals exercising parental responsibility, of a child at the school.

If you would like to stand for election, please complete the enclosed nomination form and return it to the school no later than Friday, 25<sup>th</sup> June (no less than 10 school days after the date of issue of letter). You may also include a short personal statement to support your nomination, which should be no longer than 250 words. Self-nominations will be accepted, but if you are nominating another parent, please seek their prior consent.

If there are more nominations than vacancies, the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

Please note that all Governors are required to hold a DBS Certificate for their role as Governor. Governors will only be allowed to take up their position once the DBS Certificate has been received. Governors are also expected to adhere to the Trust's policies including the Code of Conduct and its Conflicts of Interest policy.

The list of qualifications and disqualifications for serving as a school governor are listed below.

Yours faithfully,

Returning Officer.



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## **Academies: qualifications and disqualifications to serve as a local governor**

A person must be aged 18 or over at the date of their election or appointment. No current pupil of the school / one of the schools in the Trust shall be a local governor.

A person shall be disqualified from holding office or continuing to hold office as a local governor if:

- s/he becomes incapable by reason of illness or injury of managing or administering his own affairs;
- s/he is absent without the permission of the governors from all their meetings held within a period of six months, and the governors resolve that his office be vacated;
- s/he has been declared bankrupt and/or his estate has been seized from his possession for the benefit of his creditors and the declaration or seizure has not been discharged, annulled or reduced; or
- s/he is the subject of a bankruptcy restrictions order or an interim order;
- s/he is subject to a disqualification order or a disqualification undertaking under the Company Directors Disqualification Act 1986; or
- s/he is subject to an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order);
- s/he ceases to be a governor by virtue of any provision in the Companies Act 2006;
- s/he is disqualified from acting as a governor by virtue of section 178 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision); or
- s/he is otherwise found to be unsuitable by the Secretary of State;
- s/he has been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or the High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which he was responsible; or to which he was privy; or which he, by his conduct, contributed to or facilitated;
- s/he has, at any time, been convicted of any criminal offence, excluding any that have been spent under the Rehabilitation of Offenders Act 1974 as amended, and excluding any offence for which the maximum sentence is a fine or a lesser sentence except where a person has been convicted of any offence which falls under section 178 of the Charities Act 2011;
- s/he has not provided to the chairman of the trustees a criminal records certificate at an enhanced disclosure level under section 113B of the Police Act 1997.



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## Nomination form - Election of parent governor

Please enter in BLOCK LETTERS, the name and address of the person being nominated for election:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signature of nominee: \_\_\_\_\_

Signature of proposer (if different to nominee): \_\_\_\_\_

Name and address of proposer (if different to nominee):  
\_\_\_\_\_

Personal Statement (maximum 250 words)

I wish to submit my nomination for the election of parent governor.

I confirm (i) that I am willing to stand as a candidate for election as a parent governor and (ii) that I am not disqualified from holding office for any of the reasons set out in the scheme of delegation.

Signature .....

Date.....

**Completed nomination forms must be returned to the school by Friday 25<sup>th</sup> June.**