



PRINCIPAL:
VICE PRINCIPAL:

MR S GODDEN
MR D PALMER

24th May 2021

Dear Parents & Carers,

We have had an excellent first half of the summer term, with pupils working hard and without any necessity for COVID-related closures. We will say a formal good-bye to Years 11 and 13 this week and we wish them all the best for the future.

This letter contains important information about arrangements for the second half of the term, so please read it carefully. We have consulted with staff, pupils and parents about keeping some of the changes to our systems which have been occasioned by the pandemic. All the changes we make as a result of the easing of lockdown will of course be subject to revision should there be a local rise in infections, and we will continue to take advice from Public Health England, the Department for Education and Bexley Local Authority as we move towards the summer break.

Timing of the School Day

Pupils adjusted superbly to the change in the timings of the school day, and I cannot commend them highly enough. However, I am pleased to report that we are now in a position to return to our normal school hours. Pupils are asked to arrive at a designated times and via the specified entrance allocated to their year group.

Break and lunchtime will be staggered, with all pupils except Year 12 having access to the Dining Hall. All pupils will leave at 3.20pm via their agreed gate. We are particularly pleased that Tutor Groups are being reinstated, and pupils will have time together for registration and tutor worship and reflection.

Full details are as follows:

YEAR 7 KEY INFORMATION: SUMMER TERM FROM 7 TH JUNE 2021						
ENTRY / EXIT POINT	Main Drive					
ENTRY TIME	8.40am (To be seated in tutor room / Act of Worship by 8.45am)					
MAIN HALL ACT OF WORSHIP	Monday					
DINING HALL ACT OF WORSHIP	Thursday					
TUTOR ROOMS	B: 404	G: 113	O: 116	P: 409	R: 306	Y: 106
BREAK TIME	11.00am – 11.15am					
LUNCH TIME	1.20pm – 2.05pm					
PE DAYS (CAN WEAR KIT / MUST HAVE TRINITY BLUE SWEATSHIRT)						
Week 1	A Half: Thurs / Fri		B Half: Tues / Weds			
Week 2	A Half: Mon / Thurs		B Half: Tues / Thurs			



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YEAR 8 KEY INFORMATION: SUMMER TERM FROM 7 TH JUNE 2021						
ENTRY / EXIT POINT	Lower Gate					
ENTRY TIME	8.40am (To be seated in tutor room / Act of Worship by 8.45am)					
MAIN HALL ACT OF WORSHIP	Thursday					
DINING HALL ACT OF WORSHIP	Tuesday					
TUTOR ROOMS	B: 108	G: 110	O: 205	P: 410	R: 408	Y: 401
BREAK TIME	11.00am – 11.15am					
LUNCH TIME	1.20pm – 2.05pm					
PE DAYS (CAN WEAR KIT / MUST HAVE TRINITY BLUE SWEATSHIRT)						
Week 1	A Half: Mon / Wed		B Half: Tues / Fri			
Week 2	A Half: Wed / Fri		B Half: Tues / Fri			

YEAR 9 KEY INFORMATION: SUMMER TERM FROM 7 TH JUNE 2021						
ENTRY / EXIT POINT	Main Drive					
ENTRY TIME	8.30am (To be seated in tutor room / Act of Worship by 8.45am)					
MAIN HALL ACT OF WORSHIP	Wednesday					
DINING HALL ACT OF WORSHIP	Monday					
TUTOR ROOMS	B: 109	G: 307	O: 105	P: 201	R: 403	Y: 103
BREAK TIME	10.00am – 10.15am					
LUNCH TIME	12.20pm – 1.05pm					
PE DAYS (CAN WEAR KIT / MUST HAVE TRINITY BLUE SWEATSHIRT)						
Week 1	A Half: Tues / Fri		B Half: Mon / Thurs			
Week 2	A Half: Tues / Fri		B Half: Mon / Thurs			

YEAR 10 KEY INFORMATION: SUMMER TERM FROM 7 TH JUNE 2021						
ENTRY / EXIT POINT	Lower Gate					
ENTRY TIME	8.30am (To be seated in tutor room / Act of Worship by 8.45am)					
MAIN HALL ACT OF WORSHIP	Tuesday					
DINING HALL ACT OF WORSHIP	Thursday					
TUTOR ROOMS	B: 414	G: 308	O: 104	P: 204	R: 305	Y: 111
BREAK TIME	10.00am – 10.15am					
LUNCH TIME	12.20pm – 1.05pm					



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Acts of Worship

Acts of Worship will continue with pupils in Year Group 'bubbles'. This is a fundamental element of the Trinity School day - pupils must be sat in their seat for worship by 8.45am.

Movement across the site

Pupils will now also begin to move more widely across the school site. Rather than being taught predominantly in Year Group zones, pupils will be able to access all specialist rooms and teaching areas.

Given the nature of the school site, we appreciate that the one way systems we have been operating has caused some confusion for pupils. In order to enable greater clarity, whilst also ensuring that everyone remains safe, we are enforcing a **strict keep left system**. This applies to all corridors / staircases / walkways; in all areas of the school, pupils must stay on the left, and travel in a calm and purposeful manner.

Behaviour Expectations

As we move through the final half-term, we will continue to maintain the high expectations we have for all members of our school community. We will be focussing our attention on 3 P's:

- Punctual
- Prepared
- Positive

Punctual: pupils must be on time at the start of the school day, and indeed to all lessons / tutor time. Poor punctuality directly impacts upon pupil progress, can disrupt the learning of others, and will not be tolerated.

Prepared: Pupils must come to school with the 'T7', which will be checked during tutor time and must be on the desk at the start of each lesson.

- 1) **Timetable**
- 2) **Pens (black/blue/green)**
- 3) **Pencil**
- 4) **Ruler**
- 5) **Eraser**
- 6) **Reading book**
- 7) **Subject-specific equipment**

Positive: every time we interact with one another, we have the opportunity to live out our school values of Hope, Compassion & Forgiveness. In doing so, we can promote and maintain a positive environment for all. Each new interaction / lesson will be approached by all pupils and staff in a positive fashion.



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As pupils continue to meet our expectations, they will be rewarded with praise, and positive points. It has been fantastic to award so many certificates and badges so far this term, and I look forward to this continuing. We also hope we may be able to bring back 'SLTea' for those who achieve 75 positive points – watch this space!

Any pupil who chooses not to meet our expectations will be subject to sanctions. In the first instance, this will be a 30 minute detention at the end of the school day.

Many of the systems and processes we have implemented to stay COVID-secure stay will remain:

Covid-related Illness

First and foremost, pupils must not come into the school if:

- they have one or more COVID-19 symptoms
- a member of their household (including someone in their support bubble or childcare bubble if they have one) has COVID-19 symptoms
- they are legally required to quarantine, having recently visited countries outside the Common Travel Area
- they have had a positive test
- they have been in close contact with someone who tests positive for COVID-19

In the event of any of the above, please contact the school as soon as possible.

Uniform

All pupils should be wearing full school uniform, including school shoes. If a pupil has PE, they can continue to attend in their PE kit on that day. However, pupils must wear their school sweatshirt and tracksuit bottoms must be plain black or navy blue. If you have any difficulty sourcing uniform, please contact the school so that we can support.

Face Coverings

Face coverings are not required for pupils, either in classrooms or in communal areas, although pupils may wear a face covering if they wish to do so. They must of course continue to wear a face covering on public transport until the rules are relaxed.

Lateral Flow Testing

Pupils have been issued with additional test kits. Twice-weekly home testing remains a crucial element of the fight against transmission of the virus in school, and I would like to thank parents and carers for their ongoing support in this area. Results must continue to be submitted via the online form (<https://forms.gle/yMJxPnXVZPqEG9m38>).

Should you require additional tests before the end of term, please ask your child to collect these from reception.



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Enhanced Cleaning / Hand Hygiene

We continue to have enhanced cleaning across the site throughout the school day. Furthermore, pupils must continue to sanitise their hands upon entry into a classroom and use the antibacterial wipes provided to sanitise their desks/chairs. This is a routine with which all pupils have become very familiar and efficient.

National / Local Restrictions

In the event in a change in the national or local context, the school may need to change its approach. In such an event, full details will be communicated to you as soon as possible.

Early Closure Friday 28th May

As the school day reverts to normal timings, pupils' timetables have been revised to reflect the shift back to P1-5, and new timetables will be distributed on Friday. In order to facilitate the distribution of timetables, and to enable teaching staff to move resources back into department areas and prepare their classrooms, the school day will end early as follows:

- All pupils to tutor period from 11.20 to 11.40am to receive their new timetables
- Years 9 and 12 leave site at 11.40am
- Years 7 and 10 leave site at 12.20pm
- Year 8 leave site at 1.20pm

I cannot thank parents, carers, and of course pupils, enough for their continued support throughout recent week and months. This has been an exceptionally challenging period for us all, and I am immensely proud of the way in which the Trinity School community has remained united and supported one another. We have indeed seen 'God working with us, and through us'.

Wishing you a peaceful and relaxing half-term break.

Yours sincerely

Mr Simon Godden