



# TRINITY

CHURCH OF ENGLAND SCHOOL

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BELVEDERE

# Application Entry 2019/2020

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# Admissions Policy 2019/2020

**PLEASE READ THIS DOCUMENT IN FULL.**

**ALL APPLICANTS MUST FILL IN SECTION 1: SUPPLEMENTARY INFORMATION.**

**APPLICANTS APPLYING UNDER CRITERION 3, 5, OR 6 MUST ALSO COMPLETE SECTION 2: FAITH INFORMATION, AND ENSURE THEIR RELIGIOUS LEADER HAS COMPLETED PART B IN FULL.**

## **Trinity Church of England School, Belvedere - Admission Policy 2019/2020**

All parents/carers applying for places for their children at Trinity School are expected to respect the Christian ethos of the school.

Trinity School admits children from the whole range of academic ability; therefore applicants are not required to take or pass any academic test to gain admission.

### **Feeder Schools**

Trinity School recognises the primary schools in Trinitas Academy Trust as named feeder schools because they are members of the same Multi-Academy Trust.

**Christ Church (Erith) C of E Primary School, Erith, Kent.**

**St. Augustine of Canterbury C of E Primary School, Belvedere, Kent.**

**Northwood Primary School, Erith, Kent**

**Jubilee Primary School, Thamesmead, London**

**St Paul's (Slade Green) Primary School, Slade Green, Kent.**

### **Oversubscription Criteria**

The published admission number for Trinity School is 180 in Years 7 – 11. If there are more applications than available places the following oversubscription criteria for admission will be applied in numerical order. The oversubscription criteria have been devised in accordance with the School Admissions Code.

**Children with a Statement or an EHC Plan which names the school are given priority before the criteria are applied.**

1. Children who are 'Looked After or Previously Looked After', in Local Authority Care.
2. Children who attend a named feeder school at the time of application.
3. Children who **regularly** attend a Church of England or Anglican Church. (See Note A, B and C)
4. Children of members of Trinitas Academy Trust staff in either or both of the following circumstances:
  - a) Where the member of staff has been employed by the Trust for two or more years at the time at which the application for admission to the school is made and/or
  - b) The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
5. Children who **regularly** attend a Church which is a member of Churches Together in England, or the Evangelical Alliance. (See Note A, B and C)
6. Children who **regularly** attend their place of worship from one of the following faiths: Buddhism, Hinduism, Islam, Judaism or Sikhism (See Note A, B and C)
7. Children who have siblings in the school at the time of admission. If over-subscription occurs within this category, places will be offered in order of the age of the sibling – youngest first. (See Note D)
8. Places still available after the previous criteria have been applied, will be offered to children living nearest to the school measured by a straight line from the school gate, which has been approved by the governors, to the child's home address. The home address is the one which applies to the child at the time of place allocation. In the event of a tie, lots will be drawn.

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Where a distinction has to be made within the above categories, then the following criteria will be used to determine priority within each category.

- a. Children who have siblings in the main school at the time of admission for subscription criteria 1 to 6. If over-subscription occurs within this category, places will be offered in order of the age of the sibling – youngest first. (See Note D)
- b. Those living nearest to the school measured by a straight line from the school gate, which has been approved by the governors, to the child's home address. The home address is the one which applies to the child at the time of place allocation.

## Notes

- (A) **Regular** attendance is defined as attending worship at least twice a month, over a minimum of twelve months.
- (B) It is the parent/carer responsibility to ensure that they make **regular** attendance known to the church clergy (or church leader/religious leaders) in order to support their declaration. Church clergy (or church leader/religious leader) will advise of ways to do this. Evidence will be required in the form of the **Faith Information Section** completed by the parents/carers and the church clergy (or church leader/religious leader).
- (C) If the family has moved to the area or has moved to a different Church within the previous year, the applicant should provide clergy references for all churches attended during the previous year by completing the appropriate part of the **Faith Information Section**.
- (D) For the purpose of this criterion a 'sibling' is a child who lives at the same address as the child for whom a place is being requested, and is one of the following:  
The brother or sister  
The half-brother or half-sister  
The step-brother or step-sister (i.e. related by parent's marriage)  
Any other child for whom it can be demonstrated that he/she is residing permanently at the same address (e.g. under the terms of a residence order or Foster-care plan).

After offers of places have been made, a waiting list is drawn up according to our oversubscription criteria, in accordance with the DfE School Admissions Code - December 2014.

Parents have the right to appeal if their child is not offered a place at the school. They should do so in writing to the Clerk to the Governors c/o Trinity School, within 14 days of hearing that their child has not been allocated a place. An independent appeals panel will then be convened to hear the appeal.

# Section 1: Supplementary Information

PLEASE READ THIS DOCUMENT IN FULL.

ALL APPLICANTS **MUST** FILL IN SECTION 1: SUPPLEMENTARY INFORMATION.

APPLICANTS APPLYING UNDER CRITERION 3, 5, OR 6 **MUST ALSO** COMPLETE SECTION 2: FAITH INFORMATION, AND ENSURE THEIR RELIGIOUS LEADER HAS COMPLETED PART B IN FULL.

- Please note that completing this form alone does not constitute making an application.
- You need to include the school as one of your preferences on your Secondary Common Application Form (paper copy or online) to formally apply for a place.
- This form must be returned, **fully completed**, to:

The Admissions Office, Trinity C of E School, Erith Road, Belvedere, DA17 6HT

- Closing date for returning forms to the school: **31st October 2018.**
- The Governors need the information this form provides to be able to apply their over-subscription criteria if necessary.

The child's details	
First Name(s):	
Surname:	
Date of Birth:	
Address including postcode	
Parent/Carer	
First Name	
Surname	
Address including postcode (if different from the pupil)	
Contact telephone no.	
Email:	

Does your child have a Statement or EHC Plan?		YES / NO
Which oversubscription criterion are you applying under? Please refer to the Admissions Policy 2019/2020.	Please write the appropriate number in this box	.....

# Section 1: Supplementary Information

Is your child or have they ever been 'looked after' i.e. in Local Authority Care? <b>(CRITERION 1)</b>	YES / NO
If yes, which Local Authority: .....	
Does your child currently attend one of our named feeder schools (please tick as appropriate)? <b>(CRITERION 2)</b>	YES / NO
<input type="checkbox"/> Christ Church (Erith) C of E Primary School, Erith, Kent <input type="checkbox"/> Northwood Primary School, Erith, Kent <input type="checkbox"/> Jubilee Primary School, Thamesmead, Kent <input type="checkbox"/> St Augustine of Canterbury C of E Primary School <input type="checkbox"/> St Paul's (Slade Green) Primary School, Slade Green, Kent	
Does your child attend one of the following? <input type="checkbox"/> A Church of England or other Anglican Church. <b>(CRITERION 3)</b> <input type="checkbox"/> A Church which is a member of Churches Together in England (see list on Section 3: Trinitas Faith Information) <b>(CRITERION 5)</b> <input type="checkbox"/> A Church which is a member of Evangelical Alliance (see www.eauk.org ) <b>(CRITERION 5)</b> <input type="checkbox"/> A place of worship for one of these faiths: Buddhism, Hinduism, Islam, Judaism, or Sikhism. <b>(CRITERION 6)</b>	YES / NO
<b>If you have answered YES to this question, you MUST ALSO complete SECTION 2: FAITH INFORMATION for every place of worship you have belonged to in the past 12 months.</b>	
Does either parent/carer work in a Trinitas Academy Trust school, and meet either of the conditions outlined in <b>CRITERION 4</b> of the Admissions Policy?	YES / NO
If yes, please complete the following:-	
School: ..... Job Title: ..... Start Date: .....	
Does your child have sibling(s) in the school? <b>(CRITERION 7)</b>	YES / NO
If YES, please give details of the <u>youngest</u> sibling already attending Trinity C of E School.	
Name: ..... Date of Birth: ..... Year: .....	

You may be required to submit the following documentation to Trinity C of E School, Belvedere. The school will advise you whether this is necessary after you have handed in your Supplementary Information Form.

- Birth Certificate / Passport / Council tax bill.

Please read the following statement, tick each box, and sign at the bottom.

- ☐ I have read the admissions policy for Trinity C of E School, Belvedere.
- ☐ I have read the oversubscription criteria, including the notes.
- ☐ I have given the school all the appropriate information and evidence for my child's application.
- ☐ I understand that without all the appropriate information and evidence, my child's application will be considered either under **CRITERION 7 or 8.**
- ☐ If I am applying under **CRITERION 3, 5 or 6**, I have also completed the Faith Information Section within this form.
- ☐ I understand that this form may not guarantee a place for my child.
- ☐ I confirm I have completed the Bexley Common Application Form either online or on paper

Signed: Parent/Carer ..... Date:.....

# Section 2: Faith Information

**APPLICANTS APPLYING UNDER CRITERION 3, 5, OR 6 MUST ALSO COMPLETE THIS SECTION AND ENSURE THEIR RELIGIOUS LEADER HAS COMPLETED PART B IN FULL.**

- Please fill in PART A in full, and then ask your religious leader to complete PART B in full.
- If Note C of the Admissions Policy applies, please ensure you provide clergy references for all churches attended during the previous year.
- When completed, return this form by the published closing date.
- Unless this section is completed in full, your application will not be considered under the relevant criteria.

## PART A – TO BE COMPLETED BY THE PARENT/CARER

<b>Child's Name:</b>		
<b>Name of Parent/Carer</b>		
<b>Place of Worship:</b>	<b>Faith</b> (please tick as appropriate)	
<b>Address:</b>	<input type="checkbox"/> Christianity	<input type="checkbox"/> Islam
<b>Postcode:</b>	<input type="checkbox"/> Buddhism	<input type="checkbox"/> Judaism
	<input type="checkbox"/> Hinduism	<input type="checkbox"/> Sikhism
If you have ticked <b>Christianity</b> , is your church...		
1. A Church of England or other Anglican Church?	YES / NO	
2. A member of Churches Together in England listed opposite?	YES / NO	
If Yes, please indicate which member church on the list.		
OFFICE USE ONLY		
3. A member of the Evangelical Alliance as listed on the EA website?	YES / NO	
This will be verified by our admissions staff.		
OFFICE USE ONLY		

## PART B – TO BE COMPLETED BY CHURCH CLERGY/RELIGIOUS LEADER

<p>The parent(s)/carer(s) of the child named above have applied for him/her to be admitted to <b>Trinity School, Belvedere</b> which is a member school of the Trinitas Academy Trust. It would greatly help the Governors in their allocation of places if you could confirm details of their attendance at your place of worship. Your co-operation will enable us to ensure fairness in the application of our oversubscription criteria.</p> <p>Please complete this section, and return the form to the parent(s)/carer(s).</p>		
Religious Leader's name: ..... Contact phone number:.....		
Designation: .....		
The child named above has attended this place of worship for _____ years _____ months		
Has the child attended worship at least twice a month, over a minimum of twelve months?	<input type="checkbox"/> YES <input type="checkbox"/> NO	<b>Official Stamp of Place of Worship</b>
Signature of Religious Leader:	Date:	
.....	.....	

# Section 2: Faith Information

## CHURCHES TOGETHER IN ENGLAND MEMBER CHURCHES

MEMBER CHURCH	TICK	MEMBER CHURCH	TICK
Antiochian Orthodox Christian Archdiocese of the British Isles & Ireland		International Ministerial Council of Great Britain	
Apostolic Pastoral Congress		Ixthus Church Council	
Armenian Orthodox Church		Joint Council of Churches for All Nations	
Assemblies of God		Malankara Orthodox Syrian Church (Indian Orthodox Church)	
Baptist Union of Great Britain		Mar Thoma Church in Europe	
Catholic Bishops' Conference of England and Wales		Methodist Church	
Church of God of Prophecy		Moravian Church	
Church of Scotland (Presbytery of England)		New Testament Assembly	
Churches in Communities International		New Testament Church of God	
Congregational Federation		Oecumenical Patriarchate	
Coptic Orthodox Church		Pioneer	
Council of Lutheran Churches		Redeemed Christian Church of God	
Council of African and Caribbean Churches UK		Religious Society of Friends	
Council of Oriental Orthodox Christian Churches		Russian Orthodox Church (Moscow Patriarchate)	
Elim Pentecostal Church		Ruach Network of Churches	
Evangelical Lutheran Church of England		Salvation Army	
Evangelische Synode Deutscher Sprache in Grossbritannien		Transatlantic Pacific Alliance of Churches	
Exarchate of Orthodox Parishes of the Russian Tradition (Ecumenical Patriarchate)		Unification Council of Cherubim & Seraphim Churches (Europe Chapter)	
Free Church of England		United Kingdom World Evangelism Trust	
Ground Level		United Reformed Church	
Ichthus Christian Fellowship		Wesleyan Holiness Church	
Independent Methodist Churches			
Indian Orthodox Church			

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