

Supplementary Information Form 2020/21

- Please note that completing this form alone does not constitute making an application.
- You need to include the school as one of your preferences on your Local Authority's Secondary Common Application Form (paper copy or online) to formally apply for a place.
- Please read the **Trinity Church of England School, Belvedere Admission Policy 2020/2021** contained in this document before completing this form.
- This form, including the **TRINITAS FAITH REFERENCE FORM** where appropriate, must be returned, fully completed, to:

The Admissions Office, Trinity C of E School, Erith Road, Belvedere, DA17 6HT

- Closing date for returning forms to the school: **31st October 2019.**
- The Governors need the information this form provides to be able to apply their over-subscription criteria if necessary.

	The child's details
First Name(s):	
Surname:	
Date of Birth:	
Address including postcode	

	Parent/Carer
First Name	
Surname	
Address including postcode (if different from the child)	
Contact telephone no.	
Email:	

Does your child have an EHC Plan?	<input type="checkbox"/> Yes <input type="checkbox"/> No
-----------------------------------	---

Which oversubscription criterion are you applying under? <i>Please refer to the Admissions Policy 2020/21 contained in this document and the questions overleaf <u>before</u> completing this box</i>	Please write the appropriate number in this box <div style="border: 1px solid black; width: 40px; height: 40px; display: inline-block; vertical-align: middle;"></div>
--	--

You may be required to submit Child's Birth Certificate / Passport / Council tax bill to Trinity School, Belvedere.
The school will advise you whether this is necessary after you have handed in your Supplementary Information Form.

Please read the following statement, tick each box, and sign at the bottom.

☐ I have read the admission policy for Trinity C of E School, Belvedere.

☐ I have read the over-subscription criteria, including the notes.

☐ I have given the school all the appropriate information and evidence for my child's application.

☐ I understand that without all the appropriate information and evidence, my child's application will be considered either under Criterion 7 or 8.

☐ **If I answered Yes to Question c, I include a completed Trinitas Faith Reference Form with this form.**

☐ I understand that submitting this form does not guarantee a place for my child.

☐ I confirm I have completed my Local Authority's Secondary Common Application Form either online or on paper.

Signed: **Parent/Carer** **Date:**.....

Trinity Church of England School, Belvedere Admission Policy 2020/2021

All parents/carers applying for places for their children at Trinity School are expected to respect our Christian ethos.

Trinity School admits children from the whole range of academic ability; applicants are not required to take or pass any academic test to gain admission.

Over-subscription Criteria

The published admission number for Trinity School is 180 in Years 7 – 11. If there are more applications than available places the following over-subscription criteria for admission will be applied in numerical order. The over-subscription criteria have been devised in accordance with the School Admissions Code.

Children with an EHC Plan which names the school are given priority before the criteria are applied.

Our over-subscription criteria are applied in order as follows:

1. Children who are '**Looked After or Previously Looked After**', in Local Authority Care.
2. Children who attend a named **feeder school** at the time of application.
Trinity School recognises the primary schools in the Trinitas Academy Trust as named feeder schools because they are members of the same Multi-Academy Trust. These schools are:
Christ Church (Erith) C of E Primary School, Erith, Kent.
St. Augustine of Canterbury C of E Primary School, Belvedere, Kent.
Northwood Primary School, Erith, Kent
Jubilee Primary School, Thamesmead, London
St Paul's (Slade Green) Primary School, Slade Green, Kent.
3. Children who **regularly** attend a Church of England or Anglican Church. (See Notes A, B and C)
4. Children of **members of Trinitas Academy Trust staff** in either or both of the following circumstances:
 - a) Where the member of staff has been employed by the Trust for two or more years at the time at which the application for admission to the school is made and/or
 - b) The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
5. Children who **regularly** attend a Church which is a member of Churches Together in England, or the Evangelical Alliance. (See Notes A, B and C)
6. Children who **regularly** attend a place of worship from one of the following faiths: Buddhism, Hinduism, Islam, Judaism or Sikhism (See Notes A, B and C)
7. Children who have **siblings** in the school at the time of admission. If over-subscription occurs within this category, places will be offered in order of the age of the sibling – youngest first.
8. Places still available after the previous criteria have been applied, will be offered to children living nearest to the school measured by a straight line from the school gate, which has been approved by the governors, to the child's home address. The home address is the one which applies to the child at the time of place allocation. In the event of a tie, lots will be drawn.

Where a distinction has to be made within the above categories, then the following criteria will be used to determine priority within each category.

- a. Children who have siblings in the main school at the time of admission for subscription criteria 1 to 6. If over-subscription occurs within this category, places will be offered in order of the age of the sibling – youngest first.
- b. Those living nearest to the school measured by a straight line from the school gate, which has been approved by the governors, to the child's home address. The home address is the one which applies to the child at the time of place allocation.

Notes

- (A) **Regular** attendance is defined as attending worship at least twice a month, over a minimum of twelve months.
- (B) It is the parent/carer's responsibility to ensure that they make their **regular** attendance known to the church clergy (or church leader/religious leaders) in order to support their declaration. Church clergy (or church leader/religious leader) will advise of ways to do this. Evidence will be required in the form of the **Trinitas Faith Reference Form** completed by the parents/carers *and* the church clergy (or church leader/religious leader). It must be completed and returned to the school by the published closing date.
- (C) If the family has moved to the area or has moved to a different place of worship within the previous year, the applicant should provide references for all places of worship attended during the previous year by completing the appropriate sections of the **Trinitas Faith Reference Form**.
- (D) For the purpose of this criterion a 'sibling' is a child who lives at the same address as the child for whom a place is being requested, and is one of the following:
- The brother or sister
 - The half-brother or half-sister
 - The step-brother or step-sister (i.e. related by parent's marriage)
 - Any other child for whom it can be demonstrated that he/she is residing permanently at the same address (e.g. under the terms of a residence order or Foster-care plan).

After offers of places have been made, a waiting list is drawn up according to our oversubscription criteria, in accordance with the DfE School Admissions Code - December 2014.

Parents have the right to appeal if their child is not offered a place at the school. They should do so in writing to the Clerk to the Governors c/o Trinity School, within 14 days of hearing that their child has not been allocated a place. An independent appeals panel will then be convened to hear the appeal.

Trinitas Faith Reference Form

- This form should be read in conjunction with the Trinity School Admission Policy 2020/21.
- Please fill in SECTION A in full, and then ask your religious leader to complete SECTION B in full. If Note C of the Admission Policy applies, please ensure you provide clergy references **for all churches attended during the previous year** using the boxes overleaf.
- When completed, return this form **to the school** by the published closing date.
- Unless you return this **Trinitas Faith Reference Form** completed in full, your application will not be considered under the relevant criteria.

SECTION A – to be completed by the Parent/Carer

Child's Name:		
Name of Parent/Carer		
Place of Worship:	Faith please tick as appropriate	
Address:	Christianity	
	Buddhism	
	Hinduism	
	Islam	
	Judaism	
	Sikhism	
Postcode:	Office Use Only	
If you have ticked Christianity , is the church...		
1. A Church of England or other Anglican Church?	Yes/No	
2. A member of Churches Together in England and listed on the back of this form? If Yes , please indicate which member church on the last page of this form.	Yes/No	
	Office Use Only	
3. A member of the Evangelical Alliance as listed on the EA website? This will be verified by our admissions staff.	Yes/No	
	Office Use Only	

SECTION B – to be completed by church clergy/religious leader

The parent(s)/carer(s) of the child named on the front of this form have applied for him/her to be admitted to

Trinity School, Belvedere

which is a member school of the Trinitas Academy Trust. It would greatly help the Governors in their allocation of places if you could confirm details of their attendance at your place of worship. Your co-operation will enable us to ensure fairness in the application of our oversubscription criteria.

Please complete this section and return the form to the parent(s)/carer(s).

Religious Leader's name:	Contact phone number:	Designation:
The child named on the front of this form has attended this place of worship for _____ years _____ months		
Has the child attended worship at least twice a month, over a minimum of twelve months?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Is your place of worship (please tick one)?: <input type="radio"/> A Church of England or other Anglican Church <input type="radio"/> A member of Churches Together in England <input type="radio"/> A member of the Evangelical Alliance		
Signature of Religious Leader:		Date:

Previous place of worship (if required – see Note C of the Admission Policy)

Religious Leader's name:	Contact phone number:	Designation:
The child named on the front of this form has attended this place of worship for _____ years _____ months		
Has the child attended worship at least twice a month, over a minimum of twelve months?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Is your place of worship (please tick one)?: <input type="radio"/> A Church of England or other Anglican Church <input type="radio"/> A member of Churches Together in England (see overleaf) <input type="radio"/> A member of the Evangelical Alliance		
Signature of Religious Leader:		Date:

Churches Together in England - Member Churches

Antiochian Orthodox Christian Archdiocese of the British Isles & Ireland		Please tick the group to which your church belongs
Apostolic Pastoral Congress		
Armenian Orthodox Church		
Assemblies of God		
Baptist Union of Great Britain		
Calvary Church of God in Christ		
Catholic Bishops' Conference of England and Wales		
Church of God of Prophecy		
Church of Scotland (Presbytery of England)		
Churches in Communities International		
Congregational Federation		
Coptic Orthodox Church		
Council of Lutheran Churches		
Council of African and Caribbean Churches UK		
Council of Oriental Orthodox Christian Churches		
Elim Pentecostal Church		
Evangelical Lutheran Church of England		
Evangelische Synode Deutscher Sprache in Grossbritannien		
Exarchate of Orthodox Parishes of the Russian Tradition (Ecumenical Patriarchate)		
Free Church of England		
Ground Level		
Ichthus Christian Fellowship		
Independent Methodist Churches		
Indian Orthodox Church		
International Ministerial Council of Great Britain		
Ixthus Church Council		
Joint Council of Churches for All Nations		
Mar Thoma Church in Europe		
Methodist Church		
Moravian Church		
New Testament Assembly		
New Testament Church of God		
Oecumenical Patriarchate		
Pioneer		
Redeemed Christian Church of God		
Religious Society of Friends		
Russian Orthodox Church (Moscow Patriarchate)		
Ruach Network of Churches		
Salvation Army		
Seventh Day Adventist Church		
Transatlantic Pacific Alliance of Churches		
Unification Council of Cherubim & Seraphim Churches (Europe Chapter)		
United Kingdom World Evangelism Trust		
United Reformed Church		
Wesleyan Holiness Church		